

TOWNSHIP OF MACHAR
MINUTES – REGULAR MEETING
Monday, November 10, 2025

Council present: Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillors Blair Flower, and Pearl Ivens. Councillor Neil Scarlett absent with notice. Staff present: Clerk Administrator Angela Loney, Deputy Clerk Teresa Coombs, and MHBC Planner Patrick Townes.

Guest Observing: Wendy Main, John Gallagher, Tom Harsanyi, and Mark Savill.

6:30 pm Call to Order and Land Acknowledgement

The Township of Machar acknowledges the Robinson-Huron and Williams Treaties on the land of the Anishinabek that we meet today. We seek to work respectfully with Indigenous people, and are thankful for their teachings and stewardship of the land.

Disclosures of Pecuniary Interest and the General Nature Thereof; Nil.

BUSINESS

1. Adoption of Oct 14, 2025 minutes, Resolution

134-25 McLaren, Ivens

THAT we adopt Oct 14, 2025 minutes. CARRIED

2. Bray Lake Draft Plan of Subdivision 6-002, 6-003, 6-031, 6-032, 6-033, Resolution

135-25 McLaren, Ivens

THAT we receive Planning Report dated November 10, 2025 regarding the proposed Plan of Subdivision application for the subject lands owned by Polsinelli/Nguyer and located on Part Lots 18, 19, 20, Concession 11 and 12 Bray Lake, and that Council recommends the following to the Central Almaguin Planning Board (CAPB):

- 1) That this conditional approval applies to the Draft Plan of Subdivision prepared by KPK Surveying, Job Number 202405 as shown in the Staff Report's Attachment #1, which shows 20 single detached residential lots and 15-metre wide right-of-way;
- 2) That the proposed Subdivision be conditionally approved based on the recommended Conditions of Draft Plan Approval that have been provided in Attachment #2 of the Staff Report, including but not limited to:
 - a) That the ability of the lots to accommodate a septic be confirmed by the North Bay Mattawa Conservation Authority,
 - b) Confirmation from a licenced Sewage Disposal Business that they have the ability to accommodate hauled sewage from the 20 proposed lots,
 - c) The standard conditions of provisional Consent be included in the decision as follows: the Township requires a copy of the decision, 2 copies of the registered survey, and a Cash-in-Lieu of Parkland payment in the amount of \$2,500 + HST per lot created = \$56,500,
- 3) That the CAPB work with the Township prior to finalizing the Conditions of Draft Plan Approval and during the preparation of the Subdivision Agreement to ensure that all the Township's interest are addressed,

THAT based on the recommended Conditions of Draft Approval that have been drafted, a review of the PPS, the Official Plan and the Zoning By-Law, the proposed Plan of Subdivision is consistent with the PPS, conforms to the Official Plan and subject to the conditions of consent will comply to the Zoning By-Law (following a future amendment). CARRIED

3. Zoning By-Law Amendment 1-19212, Resolution

136-25 Flowers, McLaren

THAT Council receive the Planning Report dated November 10, 2025,

THAT Council give 1st, 2nd, 3rd and final reading to By-Law No. 15-25; being a by-law to amend By-Law No. 45-12, as amended, the Zoning By-Law with respect to lands legally known as Part Lot 16, Concession 5, Machar, Part 2, Plan 42R5097, located on Riding Ranch Road. CARRIED

4. MPAC Release of Q2 2025 [Residential Report: Market Insights](#), available

5. Pay List by Fund for Oct, Resolution

137-25 Ivens, McLaren

THAT we authorize List of Proposed Payments for Oct 2025: \$915,615.70 Grand Total. CARRIED

6. Council/Committee Remuneration and Expense Record – please submit at end of Nov

COMMITTEES

7. Shared Services Monthly Reports for Sep, Arena and Fire

Items provided: Fire Chief’s monthly report for Oct 2025, Income Statement for Sep (Revenue 60.05%, Expenses 54.23%), AP Ledger for Nov \$17,255.19 Total Expenditures. Arena Chief Operator report for Sep 2025, Income Statement for Sep 2025 (Revenue 76.89% and Expenses 81.50%), AP Ledger for Sep \$110,446.36 Total Expenditures.

8. Fire Fighter Recommendations, Resolution

138-25 Ivens, Flowers

THAT we approve the appointment of Phillip Stauffer, Samantha Ban, and Bobbi-Joe Vanderschee to the South River Machar Fire Department. CARRIED

9. Machar Public Works minutes of Oct 16, 2025, Resolution

139-25 Ivens, McLaren

THAT we accept Public Works minutes of Oct 16, 2025. CARRIED

10. Machar Emergency Management Program Committee minutes of Oct 16, 2025, Resolution

140-25 Ivens, McLaren

THAT we accept Emergency Management minutes of Oct 16, 2025. CARRIED

11. South River Machar Library minutes of Oct 16, 2025, Resolution

141-25 Flowers, Ivens

THAT we acknowledge Library minutes of Oct 16, 2025. CARRIED

12. Joint Building Committee permit summaries for Oct 2025, Resolution

142-25 McLaren, Ivens

THAT we accept Building Permit Summaries for Oct, 2025. CARRIED

13. Proportional Use of Joint Building Committee Reserves for Insurance and Legal Costs, Resolution

143-25 Flowers, Ivens

THAT Council defer the letter from the Village of South River to the Joint Building Committee. CARRIED

14. Almaguin Community Safety and Well Being Plan, Resolution

144-25 Ivens, McLaren

WHEREAS the Township of Machar has adopted a Community Safety & Well Being Plan in 2022, as required by legislation;
AND WHEREAS the Plan requires a review of the document within the first five years;

AND WHEREAS Staff have completed the review regionally with the updates;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Machar hereby approves updates to the Community Safety and Well Being Plan to be reviewed again prior to the end of 2030.
CARRIED

15. Almaguin Highlands OPP Detachment Board [agenda](#) Nov 12, 2025

16. EMS (Emergency Medical Services) area rep report, [minutes](#) of Oct 23, 2025, Resolution

145-25 Ivens, Flowers

THAT we acknowledge EMS minutes of Oct 23, 2025 with area rep report. CARRIED

17. DSSAB (Distr of Parry Sound Social Services Admin Bd) area rep, [CAO Report Oct 2025](#) AVAILABLE

18. FONOM (Fed of N ON Munic) Elects New Leadership at Parry Sound Board Meeting Oct 3, 2025

19. FONOM Thank the Federal and Provincial Governments for their Partnership to Keep Kap Paper Operating

INFORMATION

20. City of North Bay Resolution, Strongly urges the Government of Ontario to make the Northern Ontario Resource Development Support (NORDS) program a permanent fixture of its support to Northern municipalities

21. Township of Stone Mills Resolution, Support the Municipality of Brighton to call upon the provincial and federal governments to enact electoral reform, adopting proportional systems in which every vote counts and polarization is diminished, in order to safeguard and empower Canadian democracy

22. Township of McGarry Resolution, Requests that Honorable Mike Harris Jr, Minister of Natural Resources and Forestry, reconsider the planned use of glyphosate-based herbicides in the Timiskaming Forest and suspend the aerial spraying initiative until further independent research and update risk assessment are completed and reviewed

23. Township of McGarry Resolution, Requests that the Province of Ontario, through the Ministry of the Solicitor General and the Office of the Fire Marshal, extend the compliance deadlines outlined in the Ontario Regulation 343/22 to a minimum of 2 years beyond the final release date of the Ontario Seal programs offered in the regulation for all affected certification categories

24. Municipality of South Huron Resolution, Supports City of Dryden respectfully urging the Government of Ontario, through the Ministry of Education, to incorporate mandatory water safety and Swim-to-Survive training into the elementary school curriculum for all Ontario students

25. Township of Zorra Resolution, Supports the principles of the Elect Respect pledge

26. Town of Plympton-Wyoming Resolution, Urges the Province of Ontario to reconsider the fee freeze mandate and to implement a funding framework that protects municipal taxpayers from cost recovery deficits, while supporting a sustainable and balanced approach to conservation authority financing

27. Town of Whitby Resolution, Requests that the Ministry of Environment, Conservation and Parks amend Blue Box Regulation 391/2 to require Producers to provide blue box collection services to businesses located in mixed-use properties

28. Municipality of Bluewater Resolution, Urges the Federal Government to keep Climate Change as a Foremost National Priority

29. Town of Goderich Resolution, Supports the resolution from the Township of Woolwich, regarding Bill C-61, First Nations Clean Water Act

30. Township of Edwardsburgh Resolution, Calls upon the Government of Ontario to extend the annual OCIF envelope at not less than \$400 million beyond its current five-year term ending in 2026, with no reductions in subsequent provincial budgets

31. Municipality of Shuniah Resolution, Supports the resolution passed by the City of North Bay regarding making the NORDS Pilot Program permanent and expanding program eligibility

32. Township of Armour Resolution, Requests that the Ministry of the Environment, Conservation and Parks, and Producer

33. Municipality of South Huron Resolution, Supports the Township of Edwardsburgh regarding Ontario Infrastructure Fund (OCIF)

- 34. Town of Bradford West Gwillimbury Resolution,** Calls on the Government of Canada to remove the GST/HST from all new homes purchased as primary residences, and to work in partnership with the Government of Ontario to ensure full elimination of the provincial portion

Bring forward next meeting as a resolution.

- 35. Township of Stone Mills Resolution,** Requests that the Provincial and Federal governments establish a dedicated fund to assist municipal governments, private organizations, and property owners in effectively managing the removal and replanting of trees, thereby addressing the aftermath of the Emerald Ash Borer infestation
- 36. Municipality of Wawa Resolution,** Supports the development of an accessible, province-wide, and publicly accountable alcohol container return system. Municipality of Wawa request that the Provincial Government take the steps necessary to preserve the presence of The Beer Store in small, rural and northern communities and requests that The Beer Store reconsider its decision to close additional Beer Stores in Ontario, especially in small, northern communities
- 37. Town of Wasaga Beach Resolution,** Supports Halton Region's motion and the steps already taken by the federal government, including Bill C-48 and urges the Government of Canada to move quickly on its promise to further strengthen bail and sentencing laws
- 38. Town of Kearney Resolution,** Support Niagara Region Resolution regarding State of Emergency on Mental Health, Homelessness and Addictions
- 39. Town of Kearney Resolution,** Support Niagara Region Resolution regarding Public Safety Requirements to Protect Our Communities
- 40. Town of Plympton-Wyoming Resolution,** Urges the Province of Ontario to reconsider the fee freeze mandate and to implement a funding framework that protects municipal taxpayers from cost recovery deficits, while supporting a sustainable and balanced approach to conservation authority financing
- 41. City of Brantford Resolution,** Support the Ontario Airport Capital Assistance Program
- 42. Tay Valley Township Resolution,** Support the Municipality of Tweed in investigating the possibility of working together with Ontario Municipalities, Provincial and Federal Governments and manufacturing partners to form a working group to ensure that waste disposal issues can be resolved quickly, efficiently and effectively with the use of incineration, more robust recycling programs and sustainable practices, so that future generations will not suffer from our environmental mismanagement
- 43. Muskoka Algonquin Healthcare (MAHC) Masking Returns for Respiratory Illness Season,** Effective Oct 3, staff, patients and visitors are wearing a surgical mask over their nose and mouth while interacting with patients/visitors, and or upon entering a patient's room/space
- 44. MAHC,** Muskoka Health Matters Community Newsletter Sep/Oct 2025
- 45. MAHC,** Political Leaders Forum Oct 9
- 46. AMO Watchfile Oct 9, In This Issue**
- Applications open for AMO's 2026 Youth Fellowship Program!
 - AMO's Work-Learn Institute Municipal Talent Program
 - Consultation: Development Charge deferral to occupancy permits
 - MECP best practices for Source Water Protection Program
 - Seeking re-election or first-time candidate? AMO's new, free workshop series is for you
 - 2nd Annual Health Democracy Forum – Program details
 - AMO Trade & Tarrif Forum: Understanding and planning for Ontario's economic future
 - Understanding your Cybersecurity Risks and How to Respond – Oct 21
 - 10% discount for AMO members – Catalyst Municipal Cyber Range Program
 - Upcoming Webinar: Cyber Safe Electronics
 - Blog: Solutions for Failing Water Infrastructure
 - Unlock incentives & funding for your energy projects
 - Fluorescent lamps phase-out – is your municipality ready?
 - Western University Local Government Awards of Excellence
 - Frameworks for Success – Employer Readiness Course (FOR EMPLOYERS)
 - AdvantAge municipal councillors webinar: The Current LTC Environment
- 47. AMO Watchfile Oct 16, In This Issue**
- Applications open for AMO's 2026 Youth Fellowship Program!
 - AMO's Work-Learn Institute Municipal Talent Program
 - Consultation: Development Charge deferral to occupancy permits
 - MECP best practices for Source Water Protection Program
 - Seeking re-election or first-time candidate? AMO's new, free workshop series is for you

- AMO Trade & Tariff Forum: Understanding and planning for Ontario's economic future
- Understanding your Cybersecurity Risks and How to Respond – Oct 21
- Show me the Money: Unlocking Energy Funding
- Mercury-containing lamps are Going! Going!! Gone!!!
- Call for proposals inviting Canadian municipalities to apply for infrastructure projects funding
- Western University Local Government Awards of Excellence
- Careers

48. AMO Watchfile Oct 23, In This Issue

- Last Call for AMO's 2026 Youth Fellowship Program applications!
- AMO's Work-Learn Institute Municipal Talent Project
- Funding Readiness, Protecting Communities: Apply for CEPG!
- Webinar: Permission changes for storm water management works
- MECP best practices for Source Water Protection Program
- Seeking re-election or first-time candidate? AMO's new, free workshop series is for you
- Request your delegation at the ROMA Conference
- ROMA Trade show – 50% sold out!
- Show me the Money: Unlocking Energy Funding
- Mercury- containing lamps are Going! Going!! Gone!!!
- Register now for Magnetic North Conference 2025 at Science North
- Call for proposals inviting Canadian municipalities to apply for infrastructure projects funding
- Careers

49. AMO Education, Lead Your Municipality Safely Through a Cyber Crisis

50. AMO Education, Seeking re-election or first-time candidate? AMO's new, free workshop series is for you

51. AMO Policy Update, Criteria for Special Economic Zones, Natural Gas Expansion Program Advocacy, Updated Energy Project Guidelines for Municipalities, Opposing Bill 30 at Standing Committee

52. AMO Policy Update, Bill 56 Introduced, Building Code Amendments Submission and Advocacy on Removing Building Code Enforcement from Provincial Courts

53. AMO Policy Update, Bill 60, Fighting Delays, Building Faster Act, 2025

54. AMO Policy Update, Speed Camera Legislation, First-Time Homebuyers HST Relief, AMO's Homelessness Research Update & Energy Advocacy

55. AMO Events, Last Call: Support for Small Municipalities

56. AMO Communications, AMO President's Board Update Sep 2025

57. AMCTO The Municipal Minute Oct 8, Some Food Banks in Ontario Say Changes to Blue Box Pickup Will Impact Their Operations, Mayor Calls on Ford to Cover Municipalities Speed Camera Cancellation Costs, Ontario Rewards Milton with \$8.4M Through the Building Faster Fund, Georgian Bluffs Endorses \$96K Pay Adjustment After Compensation and Equity Review, Security Flaws Left Ontario's 2022 Municipal Elections Highly Exposed to Attack, Analysis Finds, Kap Mayor Will Lead Northern Municipal Group

58. AMCTO The Municipal Minute Oct 15, City of Cambridge to Reopen City Hall and Council Chambers After Security Review, Circular Materials, Emterra Gain Routes in Ontario, Aging Recreation Facilities Not Just Chatham-Kent Issue, Canadian Building Permits Dip Again as Residential Sector Drags, Councillor Calls Police at Eastern Ontario Municipal Meeting, Welcome to the 'Wild West' World of Municipal Government Under Doug Ford

59. AMCTO The Municipal Minute Oct 22, Ontario City to Offer 'Behind the Scenes' Look at Crucial Departments, Speed Cameras 'Best Tool for Protecting Our Kids,' Says Chow As Ontario Eyes Ban, Transport Canada Clears Municipal Drone Flight After Skydiving Company Safety Complaint, Toronto Clears Another Homeless Encampment, Citing Fire Hazard, Mayor 'On the Edge of Our Seats' Awaiting OPP Bills After New Cap on Costs, Ontario Partners With Toronto and Habitat for Humanity to Build Modular Homes, Northern Ontario Forestry Remains in Peril Despite Kap Paper Bailout

60. AMCTO The Municipal Minute Oct 29, Ontario Appears to Back Away from Goal of Building 1.5M Homes in 10 Years, Windsor Mayor Orders Zero Tax Increase in 2026 City Budget, Northern Ontario Municipalities Thow Support Behind Speed Cameras, Ontario Cities Are Clearing Homeless Encampments – Where Are People Supposed to Go? Ontario Government's Newly Proposed Bill Attacks Municipal Autonomy, North Bay Council To Consider Reprimanding Mayor for Personal Spending on City Credit Card, Council Approves Expanded Powers for City's New FOI Officer

61. ROMA, Request your Delegation Meetings for ROMA 2026 Conference!

62. ROMA, Oct ROMA Board Highlights

63. MPAC, Oct 2025 – In Touch Newsletter

64. Invasive Species Centre, Medica, Research, and Events Scan: Sep 26-Oct 9

65. Invasive Species Centre, Now Accepting Applications to the Invasive Species Action Fund

66. Federation of Ontario Cottagers Association (FOCA), Reminder: Fall Seminar recap, postal strike impacts, low water, fire, and much more

67. Blue Sky Net, Sep Tech Talk Newsletter

- 68. **Blue Sky Net**, Oct Tech Talk Newsletter
- 69. **Explorers Edge**, Update Oct 2025
- 70. **Ontario Society of Professional Engineers**, New Course: Building Equitable Energy Strategies in Municipalities
- 71. **ORBA**, Save the Date: ORBA’s 99th Annual Convention Feb 1-3, 2026
- 72. **TRAICON**, Opportunities for Nonprofits & Municipalities
- 73. **Prime Ministers Awards**, Nominations now open for the 2026 Prime Ministers Awards
- 74. **The Labour Market Group**, Jobs report for Sep & Labour Focus publication for Oct

CLOSED SESSION

146-25 McLaren, Ivens

THAT we proceed into Closed Session in order to address a matter pertaining to; personal matters about an identifiable individual, including municipal or local board employee; labour relations or employee negotiations. Time: 7:26 pm. CARRIED

147-25 Ivens, Flowers

THAT we come out of Closed Session with the agreement as follows: approve hourly rate increase to unionized Assistant Road Superintendent position per Human Resources Committee recommendation. Time: 7:41 pm. CARRIED

ADJOURN

148-25 Ivens, McLaren

THAT we give 1st, 2nd, 3rd and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Mon, Nov 24, 2025. CARRIED

Mayor Lynda Carleton

Clerk Administrator Angela Loney

AL/tb