TOWNSHIP OF MACHAR
Always in Season

MINUTES - REGULAR MEETING
Tuesday, October 13, 2026

Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillor Blair Flowers, Councillor Pearl Ivens, Clerk Administrator Angela Loney, Deputy Clerk Teresa Coombs, and South River Machar Fire Chief Risto Maki.

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1. Call to Order and Land Acknowledgement

The Township of Machar acknowledges the Robinson-Huron and Williams Treaties on the land of the Anishinabek that we meet today. We seek to work respectfully with Indigenous people, and are thankful for their teachings and stewardship of the land.

Disclosure of Pecuniary Interest and General Nature Thereof; Councillor Blair Flowers in item 5.1 as he sold gravel to PD Brooks Haulage.

2. Public Meeting/Guests and Delegations

2.1 Minor Variance Application 5-024 (12A Tebby Point Rd)

The purpose of the Application is to permit to expand an existing non-conforming use by permitting the existing 576 square feet in-water boathouse to be expanded by 228 square feet, located within the Shoreline Residential Zone that requires various variances to Zoning By-Law 45-12. Notice of the Public Hearing was given on Oct 2, 2026 by 1st class mail. The Mayor advised that should any person wish further notice, leave full name and address with the Clerk Administrator prior to leaving the Public Meeting. The application and planner's report were reviewed. There were no written or oral comments, only 1 oral inquiry into the application and the process. Decision: Approved for Option #1, as it is in keeping with Section E2 of the Official Plan and Sections 3.18 & 3.19 of the Zoning By-Law, appears to be desirable and represents appropriate development on the site, and will not result in undue adverse impacts on surrounding properties and neighbourhood. Conditions: Minor variances are approved in accordance with the specific drawing which was submitted with this application. There is a 20 day appeal period before the decision becomes effective. Mr. Allen thanked the Committee (Mayor/Council) and the Deputy Clerk and left the meeting.

2.2 South River Machar Fire Committee agenda Oct 8th

South River Machar Fire Chief attended in order to address concerns around the proposed projects;
The tender for replacement of Pumper 3, projected to be 22 years old at end of replacement, planned as 2 years beyond the usual replacement cycle in order to get the two apparatuses 10 years apart in a replacement cycle for the insurance rating for fire protection services/tanker accreditation compliance. Pumper 3 has already had the engine and pump replaced, staff are unable to source its FRC control as it's not made anymore.
The RFP for a comprehensive assessment of the Fire Hall to evaluate renovation and expansion options, prior to proceeding with major roof, fascia and soffit repairs. The Fire Hall expansion is proposed to allow for PPE decontamination, cleaning and storage.

Council to review and discuss, Fire Chief Maki left the meeting.

3. Minutes of Previous Meetings

3.1 Adoption of Minutes, Resolution

154-2026
Moved By Flowers
Seconded By McLaren

THAT we adopt Sep 28, 2026 minutes.
Carried

4. Business

4.1 By-Law 15-26 NORDS Transfer Payment Agreement, Resolution

155-2026
Moved By Flowers
Seconded By Ivens
THAT we give 1st, 2nd, 3rd and final reading to By-Law No. 15-26 to authorize the Clerk to sign, submit and enter into the Northern Ontario Resource Development Support (NORDS) Transfer Payment Agreement, along with any subsequent amendments or reporting documentation required under this program, through the Transfer Payment portal.
Carried

4.2 South River Machar Agricultural Society - Thank You

Appreciated.

5. Accounts

5.1 List of Proposed Payments for Sep

Reviewed the overall grand total as $171,239.45.

5.2 Budget Review as at Sep 30, Resolution

156-2026
Moved By McLaren
Seconded By Flowers
THAT we accept Budget Review as at Sep 30, 2026.
Carried

5.3 Council/Committee Remuneration and Expense Record - please submit by end of Nov

6. Boards and Committees

6.1 Machar Recreation - Haunted Halloween Walk - Ontario Parks Special Event Application Form, Resolution

157-2026
Moved By Ivens
Seconded By McLaren
THAT we approve application to Ontario Parks; Mikisew Provincial Park for the Haunted Halloween Walk.
Carried

6.2 Emergency Management Program Committee agenda & minutes of Oct 8

a. By-Law - Emergency Management Program, as amended, Resolution

158-2026
Moved By McLaren
Seconded By Flowers
THAT we give 1st, 2nd, 3rd and final reading to By-Law No. 16-26; to adopt an emergency program pursuant to the Emergency Management and Civil Protection Act.
Carried

6.3 South River Machar Library/Medical Boards - Call for Citizen Members

Posted on the Township's website and in office.

6.4 Joint Building Committee permit summaries for Sep, Resolution

159-2026

Moved By Flowers
Seconded By Ivens
THAT we accept Building Permit Summaries for Sep 2026.
Carried

10. Adjournment

160-2026
Moved By Flowers
Seconded By Ivens
THAT we give 1st, 2nd, 3rd and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Nov 9, 2026.
Carried

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Lynda Carleton, Mayor

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Angela Loney, Clerk Administrator